



1149 Hwy 22 S | Hutchinson, MN 55350 | Ph# 320-587-5918 | Fax# 320-587-1044

APPLICATION FOR EMPLOYMENT

(Please fill out all 3 pages completely and e-mail to info@rrexavating.net or fax to (320) 587-1044)

APPLICANT NAME _____ DATE _____
ADDRESS _____
CITY _____ STATE _____ ZIP _____
PHONE# _____ CELL PHONE# _____
EMAIL ADDRESS _____

POSITION APPLYING FOR _____

PLEASE LIST ANY SKILLS REALATED TO THE POSITION APPLING FOR:

DO YOU HAVE A CDL LISCENSE? _____

IF YES, STATE IT WAS ISSUED: _____ ISS DATE: _____ EXP DATE: _____

EMPLOYMENT HISTORY:

PREVIOUS EMPLOYER _____
POSITION _____ FROM/TO DATE _____
REASON FOR LEAVING _____ SALARY _____

PREVIOUS EMPLOYER _____
POSITION _____ FROM/TO DATE _____
REASON FOR LEAVING _____ SALARY _____

PREVIOUS EMPLOYER _____
POSITION _____ FROM/TO DATE _____
REASON FOR LEAVING _____ SALARY _____

REFERENCES:

- 1. _____ PHONE # _____
- 2. _____ PHONE # _____
- 3. _____ PHONE# _____

EDUCATION:

HIGH SCHOOL ATTENDED _____
YEAR COMPLETED _____

COLLEGE ATTENDED _____
DEGREE _____ YEAR COMPLETED: _____

PLEASE LIST OTHER EDUCATION YOU FEEL IS RELEVANT TO THE POSITION APPLYING FOR

I certify to the best of my knowledge the information submitted by me on this application is true. I understand that this is an application for employment, not a guarantee of employment. If hired, I understand that my employment may be terminated by the company or myself at any time for any reason. If hired, I understand that I will be expected to conform to the company's rules and regulations of conduct and job performance.

SIGNATURE: _____ DATE: _____

R&R Excavating is an equal opportunity employer.

Voluntary Self Identification Form

INSTRUCTIONS

PLEASE READ ALL INSTRUCTIONS CAREFULLY BEFORE COMPLETING THIS FORM

Anti-Discrimination Notice. It is an unlawful employment practice for an employer to fail or refuse to hire or discharge any individual, or otherwise to discriminate against any individual with respect to that individual's terms and conditions of employment, because of such individual's race, color, creed, religion, national origin, sex, marital status, familial status, disability, public assistance, age, sexual orientation and local human rights commission activity.

This employer is subject to certain governmental recordkeeping and reporting requirements for the administration of civil rights laws and regulations. In order to comply with these laws, this employer invites applicants and employees to voluntarily self-identify their race/ethnicity and gender.

Submission of this information is voluntary, and refusal to provide it will not subject you to any adverse treatment. The information will be kept confidential and may only be used in accordance with the provisions of applicable laws, executive orders, and regulations, including those that require the information to be summarized and reported to the federal government for civil rights enforcement. When reported, data will not identify any specific individual.

NAME: _____ **DATE COMPLETED:** _____

GENDER: (Please check one of the options below)

Male

Female

RACE/ETHNICITY: (Please check one of the descriptions below corresponding to the ethnic group with which you identify.)

Hispanic or Latino: A person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin regardless of race.

White (Not Hispanic or Latino): A person having origins in any of the original peoples of Europe, the Middle East or North Africa.

Black or African American (Not Hispanic or Latino): A person having origins in any of the black racial groups of Africa.

Native Hawaiian or Pacific Islander (Not Hispanic or Latino): A person having origins in any of the peoples of Hawaii, Guam, Samoa or other Pacific Islands.

Asian (Not Hispanic or Latino): A person having origins in any of the original peoples of the Far East, Southeast Asia or the Indian Subcontinent, including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand and Vietnam.

Native American or Alaska Native (Not Hispanic or Latino): A person having origins in any of the original peoples of North and South America (including Central America) and who maintains tribal affiliation or community attachment.

Two or more races (Not Hispanic or Latino): All persons who identify with more than one of the above five races.

I do not wish to disclose.